



srh



SRH Hochschule Heidelberg
Introduction to IT

Agenda

- 01 Campus web portal / Mobile Apps**
schedule, exams, etc.
- 02 In-house network at university**
WLAN, PC pool
- 03 Web applications**
E-Mail and Office365 for students
Citrix
- 04 Use of SmartCard**
printing, parking deck and dining

05 ILIAS

06 IT support

Web portal / Mobile-apps

01

Web portal

Overview of functions

- Schedule
- My Studies
- Documents
- My (personal) Data
- Application

Mobile

In stores available app „SRH Hochschule Heidelberg“



— Apple



— Android



In-house network at university

02

Where can I register?

- PC rooms of the respective faculties; information available at the secretariat
- Central library (Bonhoefferstraße 8, vis-à-vis CUBE canteen)

Please note:

The PC rooms except the library are mainly used by the respective faculties on their own. If you would like to borrow technical equipment, please ask the secretariat of your own faculty first.

How can I register? (username)

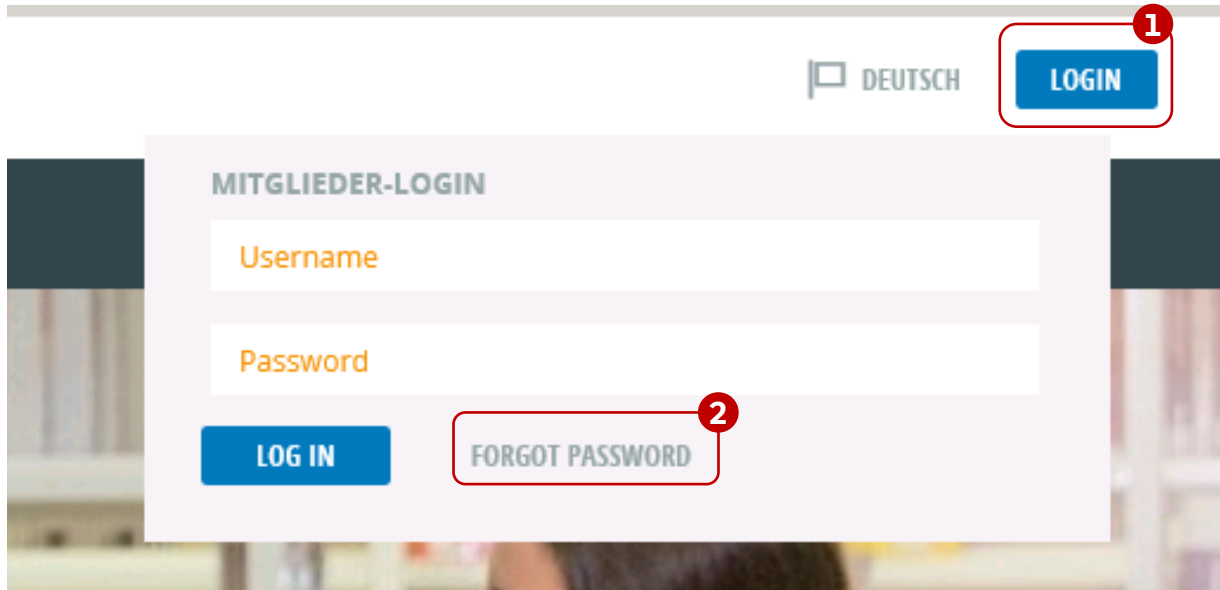


Systems or environments	Username
Campus web portal	matriculation <u>number@stud.hochschule-heidelberg.de</u>
WLAN (wlanfh1x, eduroam)	matriculation <u>number@stud.hochschule-heidelberg.de</u>
Windows (e.g. PC pool)	matriculation <u>number@stud.hochschule-heidelberg.de</u>
E-Mail/ Web applications	matriculation <u>number@stud.hochschule-heidelberg.de</u>
Citrix remote desktop	matriculation <u>number@stud.hochschule-heidelberg.de</u>
ILIAS	matriculation number

Please note: For registration at further, specific systems that are used at your faculty, please contact the person in charge.

Password forgotten?

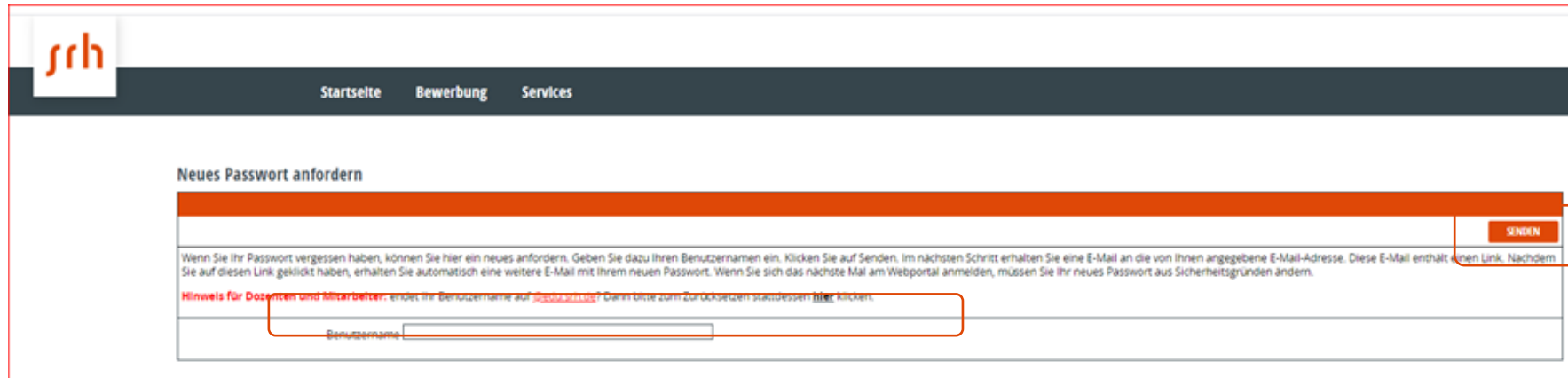
1. If you forgot your password you can request a new one: <https://campus.hochschule-heidelberg.de/>



The screenshot shows the login interface for SRH Hochschule Heidelberg. At the top right, there is a language selector set to 'DEUTSCH' and a blue 'LOGIN' button, which is circled in red with a red '1' in a circle next to it. Below this is a 'MITGLIEDER-LOGIN' form. The form contains two input fields: 'Username' and 'Password'. At the bottom of the form, there are two buttons: a blue 'LOG IN' button and a white 'FORGOT PASSWORD' button, which is also circled in red with a red '2' in a circle next to it.

Password forgotten?

Please enter your username and click **Send**:



The screenshot shows the SRH web portal interface. At the top left is the SRH logo. A dark navigation bar contains the links 'Startseite', 'Bewerbung', and 'Services'. Below this is the heading 'Neues Passwort anfordern'. A large orange bar is positioned above the form fields. The form includes a 'SENDEN' button, a text area with instructions, and a 'Benutzername' input field. A red box highlights the 'SENDEN' button and the 'Benutzername' field. The text in the form reads: 'Wenn Sie Ihr Passwort vergessen haben, können Sie hier ein neues anfordern. Geben Sie dazu Ihren Benutzernamen ein. Klicken Sie auf Senden. Im nächsten Schritt erhalten Sie eine E-Mail an die von Ihnen angegebene E-Mail-Adresse. Diese E-Mail enthält einen Link. Nachdem Sie auf diesen Link geklickt haben, erhalten Sie automatisch eine weitere E-Mail mit Ihrem neuen Passwort. Wenn Sie sich das nächste Mal am Webportal anmelden, müssen Sie Ihr neues Passwort aus Sicherheitsgründen ändern.' Below this is a red note: 'Hinweis für Dozenten und Mitarbeiter: ändere die Benutzername auf [SRH@SRH.DE](#)? Dann bitte zum Zurücksetzen stattdessen [hier](#) klicken.'

Hint:
For using this feature, your private e-mail address must always be kept up-to-date in the Campus web portal.

Password forgotten?

2. You will receive an e-mail to your private e-mail-address that will contain a link.

ATTENTION:

- This link is valid for 48 hours!
- If you check your e-mails later the link will be expired.
- In this case please start with the first step again.

Password forgotten?

— Link (example):

Please click the following link. If your browser will not open the link correctly, copy the link and paste it into your browser. A new password will be sent to this e-mail address

<<https://campus.hochschule-heidelberg.de/scripts/mgrqispi.dll?APPNAME=CampusNet&PRGNAME=LOSTPASSEND&ARGUMENTS=-N000000000000002,-N000000000000000,-AE4CF6CBECE919EC5F2745B844F671862BB541424FE7FDE473DAAAB6CFE3E2DFDABFCF68FB3A26C29586EA1CF065B2B843>>

3. Click this link to get another e-mail with your new password.

— Next time you log in to the web portal, you will have to change this password.

Password forgotten?

Rules for creating a new password:

- The password must not contain parts of your first or last name
- The password must contain at least 8 characters
- The password must consist of at least three of the following categories:
 - Latin **upper case letter (A-Z)**
 - Latin **lower case letter (a-z)**
 - numbers **(0-9)**
 - **characters** like e.g.: !, ?
- Please **avoid** the following characters to ensure proper functioning: ä, ö, ü, @, #, §

Registration at Wlan

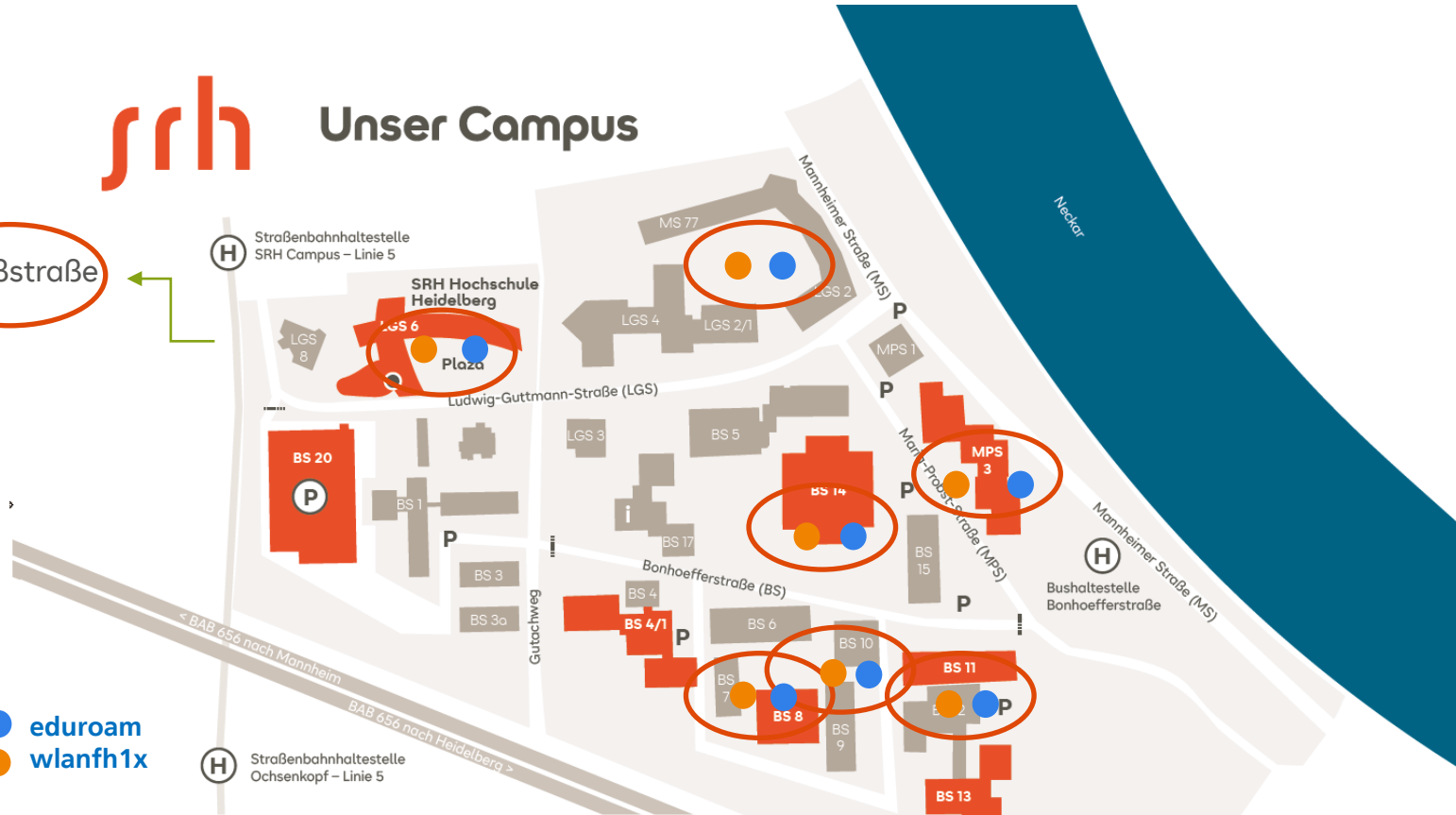
- wlanfh1x (in-house-network)
- eduroam (worldwide available at universities, click here to get an overview: <https://www.eduroam.org/where/>)
- Login:
 - username: matriculation number@stud.hochschule-heidelberg.de
 - password: your standard password

Drahtlos Netzwerk Lageplan



Unser Campus

Maaßstraße



- eduroam
- wlanfh1x

Unsere Hochschule

Fakultät für Angewandte Psychologie
 Fakultät für Information, Medien und Design
 Fakultät für Sozial- und Rechtswissenschaften
 Fakultät für Therapiewissenschaften
 Fakultät für Wirtschaft
 School of Engineering and Architecture

Unser Campus

MPS 3	Bibliothek	BS 8	Kurpfalzkrankenhaus	BS 5
LGS 6	Campus Sport	BS 4/1	Parkhaus	BS 20
LGS 6	Convention Center	BS 12	Wohnheime	BS 13/MPS 3
MPS 3	Cube (Mensa)	BS 14		
LGS 6	Information	BS 17		
BS 11	Kurpfalzcafé	BS 17		

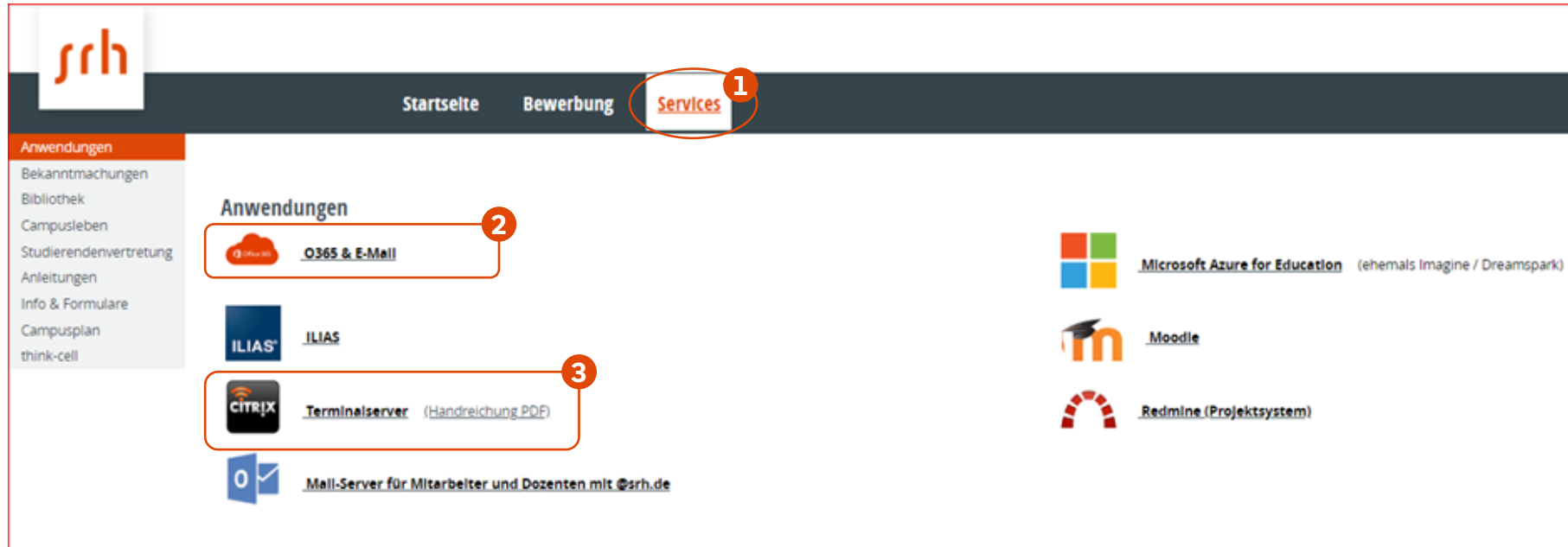
● Ihr Standort

Web applications

03

Access your e-mails

Open <https://campus.hochschule-heidelberg.de/>

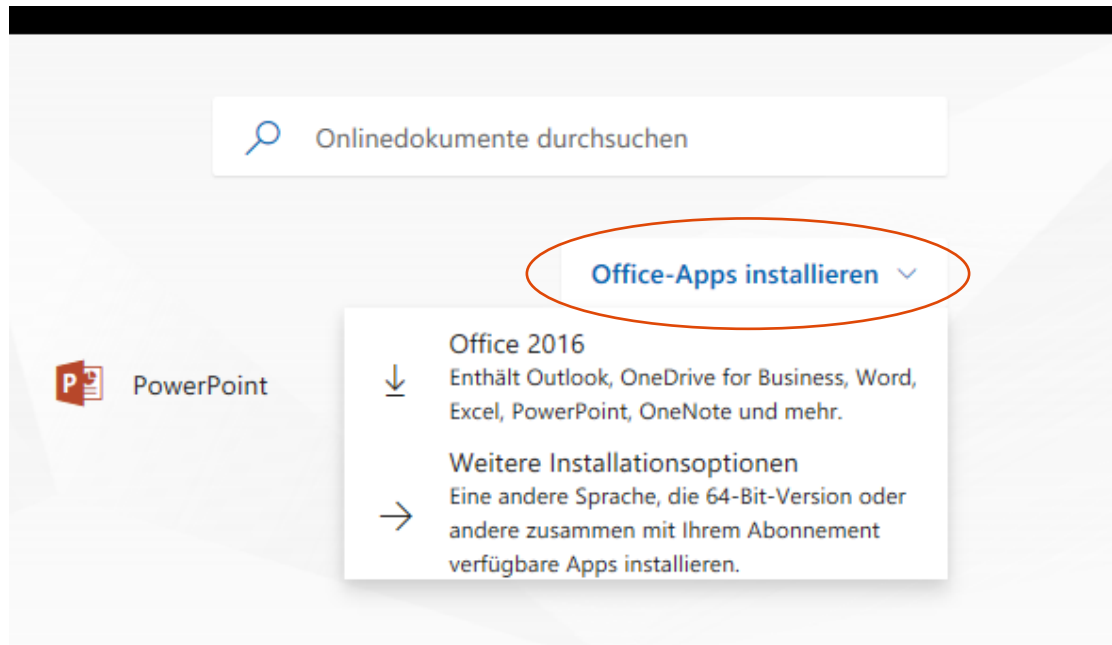


The screenshot shows the SRH campus website interface. At the top, there is a navigation bar with the SRH logo on the left and three menu items: 'Startseite', 'Bewerbung', and 'Services'. The 'Services' menu item is circled in red and labeled with a red circle containing the number '1'. Below the navigation bar is a sidebar menu titled 'Anwendungen' with a list of links: 'Bekanntmachungen', 'Bibliothek', 'Campusleben', 'Studierendenvertretung', 'Anleitungen', 'Info & Formulare', 'Campusplan', and 'think-cell'. The main content area is titled 'Anwendungen' and contains several service tiles. The first tile is for 'O365 & E-Mail', which is circled in red and labeled with a red circle containing the number '2'. The second tile is for 'ILIAS'. The third tile is for 'Terminalserver (Handreichung PDF)', which is circled in red and labeled with a red circle containing the number '3'. Other tiles include 'Microsoft Azure for Education (ehemals Imagine / Dreamspark)', 'Moodle', and 'Redmine (Projektsystem)'. At the bottom of the main content area, there is a tile for 'Mail-Server für Mitarbeiter und Dozenten mit @srh.de'.

Login: matriculation number@stud.hochschule-heidelberg.de + standard password

Office365 for students

- As a student of SRH University Heidelberg you are permitted to download Office365 free.



- Please follow the steps below to download Office365

CITRIX Remote desktop

- Fully-fledged Windows desktop with access to internal resources
- Access to an own drive / D2S and optionally to add on programs (e.g. SPSS)
- Install Citrix Receiver (is provided for download)
- Manual for further information (currently only available in German)



[Terminalserver](#) ([Handreichung PDF](#))

SmartCard

04

Use of Smartcard

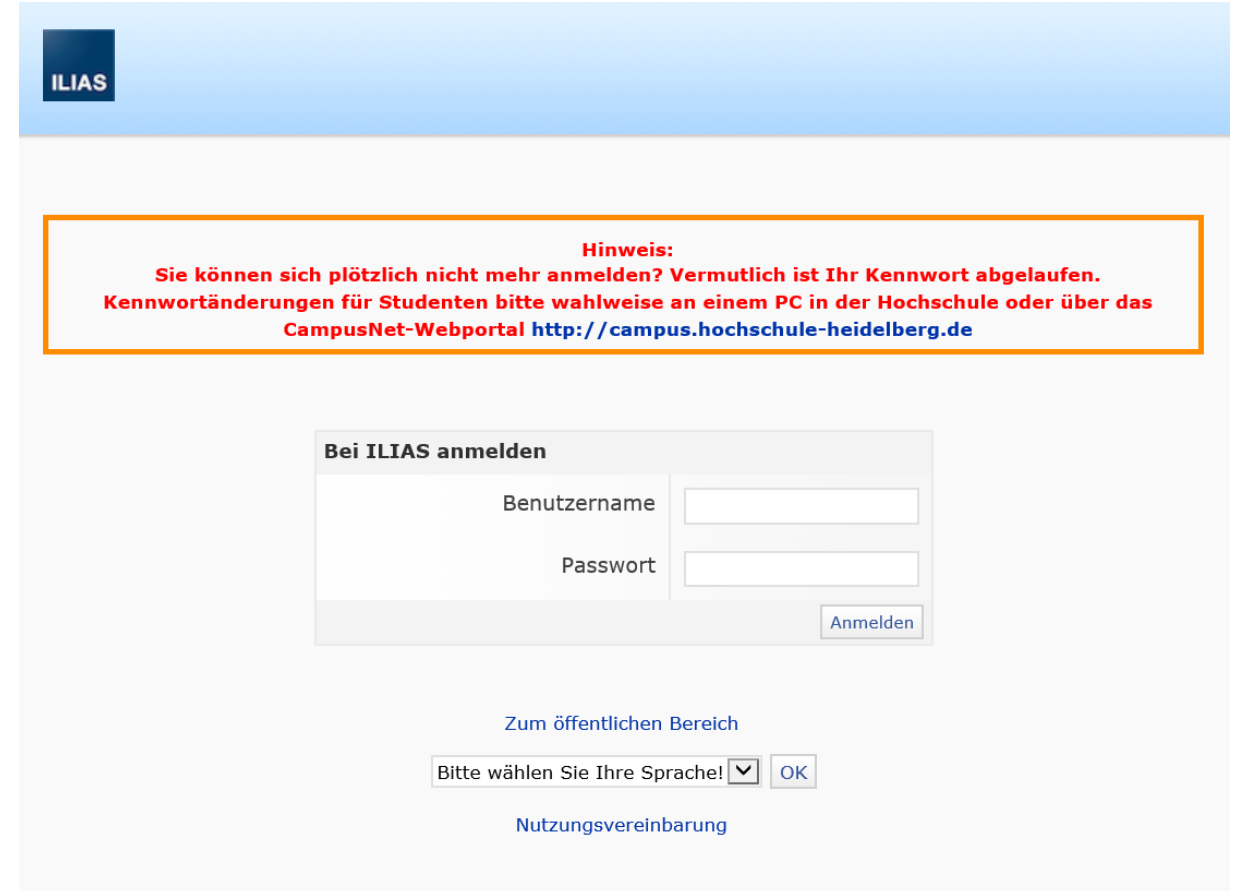
- You can use your Smartcard (student card) for several services at the campus:
 - Printing at the local computers, e.g. pc pool; printer are already configured and you can pick up your hard copies with your Smartcard
 - Parking
 - Please ask the administrative staff in building MPS3 / room E37a
 - Paying at the canteen (CUBE). You can recharge your card at the canteen

ILIAS® e-learning platform

05

ILIAS

- Some faculties use the e-learning platform ILIAS® additional to the web portal
- <https://ilias.fh-heidelberg.de>
- Login: matriculation number + standard password
- You get further information about functioning and handling from your faculty



The screenshot shows the ILIAS login interface. At the top left, there is a blue header with the ILIAS logo. Below the header, a red-bordered box contains a warning message in German: "Hinweis: Sie können sich plötzlich nicht mehr anmelden? Vermutlich ist Ihr Kennwort abgelaufen. Kennwortänderungen für Studenten bitte wahlweise an einem PC in der Hochschule oder über das CampusNet-Webportal <http://campus.hochschule-heidelberg.de>". Below this box is a login form titled "Bei ILIAS anmelden". The form has two input fields: "Benutzername" and "Passwort". To the right of the "Passwort" field is an "Anmelden" button. Below the form, there is a link "Zum öffentlichen Bereich" and a language selection dropdown menu with the text "Bitte wählen Sie Ihre Sprache!" and an "OK" button. At the bottom, there is a link "Nutzungsvereinbarung".

Manuals & IT support

06

Manuals

On the following website you find several manuals: <https://campus.hochschule-heidelberg.de>



The screenshot shows the SRH Heidelberg website interface. At the top left is the 'srh' logo. The navigation bar contains 'Startseite', 'Bewerbung', and 'Services' (circled with a red '1'). A left sidebar lists various categories, with 'Anleitungen' (circled with a red '2') highlighted in orange. The main content area features a heading 'Willkommen in Ihrem Webportal der SRH Heidelberg' and a sub-heading 'In diesem Bereich finden Sie verschiedene Anleitungen.' Below this is a list of links (circled with a red '3'):

- [Handreichung CampusNet Webportal für Studierende](#)
- [Handreichung CampusNet Webportal für Dozierende](#)
- [Handreichung EDURoam](#)
- [Handreichung Zugriff auf Bibliotheks-Datenbanken](#)
- [Anleitung Wahlmodule der Fakultät für Wirtschaft](#)
- [Handreichung Office SRH](#)
- [Handreichung Terminalserverfarm / Citrix](#)

IT support

- Please ask your fellow students

- Consultation hour for students:
 - **Monday - Thursday: 1:00pm – 2:00pm (06221/4275-712)**
 - At the Info point / **WelcomeDesk** at the Tower, Ludwig-Guttman-Str. 6
 - Don't forget to bring your **student card**

- Only in **exceptional cases**: info.hshd@srh.de

**Thank you for your attention
and good luck for your studies!**